

Regular Meeting

October 17, 2018

The meeting was called to order by Board President Jeffrey Woo at 7:00 p.m.

Location: Early Childhood Center, 270 First Street, Palisades Park, N.J.

The assemblage saluted the flag.

In attendance: Board Members - J. Woo, P. Kim, K. Bruno, C. Hwang, S. Jang, J. Kim, T. Matarazzo, J. Mattessich, B. Woo
Superintendent J. Cirillo, A. Spasevski Business Administrator, M. Petracca, Esq. Board Attorney

Statement of Presiding Officer:

In compliance with the Open Public Meetings Act, Chapter 213, P.L. 1975, I hereby state that adequate notice of this Regular meeting has been given by written notice dated January 12, 2018 (date of the original notice).

The meeting has been:

- Posted on school bulletin boards
- Advertised in at least one of the Board’s official newspapers
- Communicated with the Borough Clerk of Palisades Park

Minute Approval: September 13, 2018 and September 19, 2018 Special Meetings

Motion by Dr. Matarazzo, Seconded by Mr. Barnabas Woo

Roll call: All ayes with the following exceptions – Ms. Hwang abstained on the September 13th minutes and Mr. Mattessich abstained on the September 19th minutes due to their absences.

Report of the Board President: No report

Report of the Superintendent:

High School English teacher, Joanna Hali, is one of 4 teachers in the State to be recognized for excellence in organizing & implementing activities for the 21st Century after school programs.

Jr/Sr High School received \$1,000.00 donation from the Borough for the ongoing efforts of the Environmental Club in participating in local waterway clean-ups and other environmentally sound activities.

Students who have “exceeded expectations” in PAARC test scores were presented with Certificates of Excellence. They are:

Allison Oh	Jason Lee	Benjamin Han	Isabel Alexis	Leah Nguyen	Janessa Vargas
Matthew Lee	Solomon Son	Justin Lee	Sojung Kim	Kianna Cho	

Dr. Cirillo introduced Mr. Joshua Thompson, Parette Somjen Architects, the district’s “Architects of Record”.

Mr. Thompson gave a brief overview of renovations/repairs needed in the school district and a timeline for a referendum. 66 projects (at all 3 schools) have been identified by Parette Somjen Architects. The most important projects being roofs, boilers, windows, classroom unit ventilators. All infrastructure projects are included in the 35/40% reimbursement from the State Department of School Facilities. Technology improvements are not eligible.

By January 4, 2019 the district should finalize the scope of renovations/repairs that will be included on the referendum. These plans will be reviewed by the architects and all paperwork must be submitted to the State by March 2019. The State has 90 days to review and identify which projects are eligible for the 35/40% reimbursement. A referendum can be presented to the voters by September 2019.

Report of the Board Attorney:

Litigation, Negotiations and an update on the Investigation of the Shared Services Agreement will be discussed in closed session.

Minute Approval:

Motion by T. Matarazzo, seconded by B. Woo to approve the August 30th, September 13th and September 19th special meeting minutes:

Roll Call: Ayes – J. Woo, P. Kim, K. Bruno, C. Hwang, S. Jang, J. Kim, T. Matarazzo, J. Mattessich, B. Woo
J. Mattessich recused on September 19th and C. Hwang on September 13th due to absence.

Committee Reports Are Attached

New Business:

Toni Bongard (Lindbergh School Principal) and Krista Voorhis (High School V.P.) presented the PARCC test results for the 2017/18 school year. Results will be posted on the district's website.

Audience Participation:

Motion to Open: T. Matarazzo, Second by: J. Mattessich, All Ayes on roll call

Militsa Lombardo (H.S. Secretary) – Conducting overseas military project – letter writing and gift packages to our soldiers serving overseas. Please contact her for further information.

Jane Martin – retired teacher – commented on lack of parental involvement at the Board meetings, and how important it is for parents to attend and witness what is going on in our schools, and what can be done to promote positive improvements.

Joseph Sperlazzo – Facilities Manager – Board meetings should be noticed on the district's website to encourage attendance.

Motion to close audience participation: T. Matarazzo, Second by: J. Kim, All ayes on roll call

Closed Session:

Motion to open: T. Matarazzo, Second by: J. Mattessich, All ayes on roll call

REDACTED

Motion to close this executive session: T. Matarazzo, Second by: J. Kim, All ayes on roll call

Motion to adjourn the meeting: P. Kim, Second by: J. Mattessich, All ayes on roll call

Diane Montemurro

Palisades Park Board of Education
410 Second Street
Palisades Park, New Jersey

October 17, 2018

Report of the Finance Committee – Mr. Mattessich, Chairman

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves "Amendment 1" to the 2018/19 - 21st C. Grant application (19-EK44-H05) to budget an additional \$75,000 in expansion supplemental funds. These additional funds must be expended before or no later than August 31, 2019.
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the submission of the 2018/19 – IDEA Supplemental 21st C. grant application in the amount of \$35,000. This funding will allow after school programming for students with special needs. Grant period: September 1, 2018 to August 31, 2019.
- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves an additional 20 hours per month for Avo Youmshakian for student scheduling at a rate of \$30 per hour.
- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Mary Burns to provide tech support for Power Schools/NJ Smart, not to exceed 10 hours per month @ \$30 per hour. (Effective 10/24/18)
- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Stephanie Clark to conduct I&RS services in grades 1 – 3. (Intervention & Referral Services used to identify learning, behavior & health difficulties of students). Not to exceed 10 hours per month @ \$30.00 per hour.
- 6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the financial reports for the student activities accounts, month ending 09/30/18. (attached)
- 7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the following Nonpublic School entitlements for the 2018/19 school year:
 - Textbook Aid \$18,209.00
 - Nursing Services Aid \$33,077.00
 - Security Aid \$25,575.00
 - Technology Aid \$12,276.00
- 8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a salary adjustment for Brandon Urias, district custodian. (Black seal certified) New salary: \$12.50 per hour

9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following Food Service payments:

<u>VENDOR</u>	<u>Description/Location</u>	<u>Amount</u>
Verizon	Phone service @ H.S. Café'	54.50
Jay-Hill Repairs	L.S. - Refrigerator repairs, Adjust thermostat	245.00
Jay-Hill Repairs	L.S. – Repaired Market Forge Steamer	343.00
BugTech, Inc.	IPM services @ 3 cafeterias	258.00
Pomptonian, Inc.	Request for expenses Week ending 09/07/18	9,588.13
	Request for expenses 09/21/18	33,682.30
	Request for expenses 09/28/18	8,821.34
		\$ 52,992.27

10.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the financial reports of the Business Administrator/Treasurer of School Moneys for the month ending 08/31/18. Furthermore, the Board certifies that in accordance with N.J.A.C. 6:20-2A (10e) no major account or fund in the 2018/19 budget has been over-expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Full report on file in the Board office for review)

11.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the October 2018 invoices in the amount of \$694,419.28:

- Fund 10 (General Current Expense) \$ 689,736.76
- Fund 20 (Special Revenue Fund) 4,472.80
- Fund 96 (After Care Program Fund) 209.72
- \$ 694,419.28

Motion by: J. Mattessich, Second by: K. Bruno

Roll Call: Ayes – J. Woo, P. Kim, K. Bruno C. Hwang, S. Jang, J. Kim, T. Matarazzo,
J. Mattessich, B. Woo

Palisades Park Board of Education
410 Second Street
Palisades Park, New Jersey

October 17, 2018

Report of the Buildings & Grounds Committee – Mr. Ken Bruno, Chairman

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from the PTSA for the use of the Lindbergh School field and parking lot for a “trunk & treat” on Saturday, October 27th from 4:00 – 8:00 p.m.
In the event of inclement weather, the rain date is Sunday, October 28th.

- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from New Mercy Community Church for the use of the high school facilities for Sunday worship services as follows:
 - Use of the high school auditorium on Sundays from 8:00 a.m. - 3:00 p.m. (P.M. time can be adjusted).
 - Number of attendees: 70 – 100 adults, 20 – 35 children
 - 3 – 5 classrooms for Sunday school classes
 - Use of cafeteria for light refreshments after services (no kitchen use)

The Church has all the requisite insurance & liability coverage required.

(Pending Attorney review)

Motion by: K. Bruno, Second by: J. Mattessich

Roll Call: Ayes – J. Woo, P. Kim, K. Bruno, C. Hwang, S. Jang, J. Kim,
T. Matarazzo, J. Mattessich, B. Woo

Palisades Park Board of Education
410 Second Street
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October 17, 2018

Report of the Personnel Committee – Dr. Matarazzo, Chairman

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts with regret the resignation of Mate Pavin, high school teacher, effective October 15, 2018.
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts with regret the resignation of Lindsey Leahy, Title I teacher, effective October 17, 2018.
- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following coaching assignments for the 2018/19 school year:

Michael Khoury
Assistant Wrestling Coach
Stipend: \$4,858.00

Harry Aufiero
Assistant Tennis Coach (Boys)
Stipend: \$4,858.00

- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following 1.1 aide for a special needs student at the ECC:

Jennifer Park
Leonia, NJ
\$14,500. (pro-rated)
Effective: 10/18/18

- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following aide for 2 special needs students at the ECC:

Fermina Pena
Palisades Park, NJ
\$14,500. (pro-rated)
Effective: 10/25/18

- 6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following appointment, effective immediately:

Debra Youmshakian
Teacher of Mathematics (H.S.)
Interim Supervisor of Math/Science

- 7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following aide:

Elsie Castro
Lindbergh School Café' aide
15 hours per week/\$10.50 per hour
Effective: 10/19/18

- 8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following outside evaluator (as required by the 21st C. Grant Agreement) for grant year 5:

Dr. Frank Mancusco
Toms River, N.J.
Effective September 2018 – June 2019
Fee: \$10,000.00

- 9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the attached list of staff members for the First Cycle of the 21st Century program:

Motion by: T. Matarazzo, Second by: S. Jang

Roll Call: Ayes – J. Woo, P. Kim, K. Bruno, C. Hwang, S. Jang, J. Kim, T. Matarazzo,

J. Mattessich, B. Woo



Diane Montemurro <dmontemurro@palpkschools.org>

21st Century Personnel for Board Approval

Site Coordinators (\$35/ hr.):

- Mr. James Mascolo
- Ms. Jaclyn Rovetto
- Ms. Jaclyn Vanore

Certificated Staff (\$35/ hr.):

- Ms. Kaytlin Callaghan
- Mr. Richard DeCicco
- Mrs. Maria Fierro
- Ms. Angela Lee
- Ms. Michelle Lee
- Ms. Samantha Matarazzo
- Mr. James Mascolo
- Ms. Annette McCarthy
- Ms. Caitlin O'Malley
- Ms. Rael Rodriguez
- Mrs. Jaclyn Rovetto
- Ms. Tina Scheitrum
- Dr. Mark Silk
- Ms. Korinne Sterni
- Ms. Jaclyn Vanore
- Ms. Joowon Yim

Non-Certificated Staff (\$20/ hr.):

- Ms. Emily Blanco
- Ms. Rosario Dovale

Substitutes (\$35/ hr.):

- Ms. Teresa Sculco
- Ms. Robyn Sperlazzo

Substitutes (\$20/ hr.):

- Ms. Rosa Morel

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 Mrs. Joanna Leigh Hali, M.F.A.
 Teacher of English and Theatre

21st Century CLC Program Coordinator
 Events Coordinator
 Dramatic Arts Society Advisor

Palisades Park Junior/ Senior High School
 Jhali@palpkschools.org

Palisades Park Board of Education
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Report of the Policy Committee – Mr. Paul Kim, Chairman

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the First Reading of Policy No. 5141.21. This is an update of an existing policy.

Administrating Medication:

P.L. 2018 Chapter 106 requires each Board of Education to develop a policy for the emergency administration of an opioid antidote to a student, staff member or other person experiencing an opioid overdose.

The Board is required to develop a policy for any school in the district that has grades 9 – 12.

The Board may develop a policy for any other school in the district that does not have grades 9 – 12.

Motion by: P. Kim, Second by: J. Kim

Roll Call: Ayes – J. Woo, P. Kim, K. Bruno, C. Hwang, S. Jang, J. Kim,
T. Matarazzo, J. Mattessich, B. Woo

Palisades Park Board of Education
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Report of Student Activities/Field Trips – Mr. Jason Kim, Chairman

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a trip to the Buehler Challenger Science Center, Paramus, NJ on Friday, November 2nd from 8:15 a.m. – 1:45 p.m. No cost to students (7th grade).

- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a trip to Urban Air, Hackensack, NJ on Thursday, December 6th from 3:00 – 6:00 p.m. for 7th & 8th grade students. Cost per student: \$32.00

- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a trip to Bergen County Vocational School, Teterboro, NJ on Monday, October 29th from 10:00 a.m. – 12 Noon to help students explore post graduate alternatives. No cost to students

Motion by: J. Kim, Second by: P. Kim

Roll Call: Ayes – J. Woo, P. Kim, K. Bruno, C. Hwang, S. Jang, J. Kim,
T. Matarazzo, J. Mattessich, B. Woo